

Index: T-EUR-16
(version 01.12.15)

APPROVED BY
Order of the Director of Krasnogorsk subsidiary
of Crocus Expo JSC CROCUS
No. 01-02/54 P
dated December 1, 2015

Crocus Expo International Exhibition Center

SERVICES GUIDE for services provided by Crocus Expo IEC

The present Guide represents the catalogue of rates and conditions of lease of equipment and rendering of service to organizers of events, directorates, exhibitors and builders of own exhibition events held by Crocus Expo International Exhibition Center (hereinafter referred to as Crocus Expo).

The procedure for filing and execution of applications for lease of equipment and rendering of services, conditions of their payment and cancellation, and also responsibility of the parties when implementing applications are defined in Basic requirements while hosting events in IEC Crocus Expo, agreements for on hosting events and current laws and normative documents.

For purposes of this Guide the following concepts and terms are used:

Day – working hours within 24 hours from opening till closing of Event, except for sections 7 and 8. For sections 7 and 8 "conference-day" is applied;

Finishing Cleaning – garbage removal and cleaning of passages of leased exhibition area, carried out after completion of all installation works before opening of the Event and dismantling works after their end;

Builder – an organization, an entrepreneur without the formation of a legal entity or an individual who concluded with the Organizer or the Exhibitor the contract for performance of all complex of works on assembly and installation of exhibition stands, structures and equipment (including utilization of construction garbage after dismantling), and/or for performance of decoration works at the leased exhibition area;

Indoor and Open Exhibition Area – floors/part of premises and parts of open areas which in accordance with conditions of signed contracts are delivered for compensated use to the Organizer for hosting events;

Loading and Unloading Works Zone – designated, fenced territory adjacent to exhibition buildings or open exhibition areas, allocated by Crocus Expo IEC for performance of loading and unloading works at assembly and dismantling of the Event with observance of all established norms and rules;

Event – exhibition, fair, corporate, congress or other event held in Crocus Expo IEC the organizer of which is Crocus Expo IEC or other persons signed necessary contracts for hosting of such events with Crocus Expo IEC (see. "Basic Contract ");

Exhibition Center Total Area – floors of premises and open areas of the exhibition center which weren't delivered for compensated use to the Organizer for hosting of the Event, however they will be temporarily used by visitors and Participants for movement, rest and other similar purposes

Total event period – an interval of time including the whole period of lease of the exhibition area, provided by the Basic contract;

Basic Contract - the contract signed between JSC CROCUS (in the person of Crocus Expo), operating as the owner of the exhibition area, conference halls and other resources and the service provider, on the one hand, and the Organizer acting as the user of specified resources and the service customer, on the other hand (including all appendices and additional agreements to it), for the purpose of Event organization and hosting;

Mobile Stairway (Staircase) – the equipment used for unloading (loading) of a self-propelled exhibit, arrived on the cargo vehicle by rolling method;

Event period – time period without time of installation, preparation of stands and exposition, dismantling of the Event and bring the leased area into its initial state;

Self-Propelled Exhibits – exhibits which according to technical characteristics should move under their own

power at the expense of own engine (irrespective of ability to move because of their technical condition);

Day - the period including 24 hours since the beginning of the event;

Authorized Person – the worker of Crocus Expo or the Organizer who control the implementation of conditions of the Basic contract;

Organizer – the person who owns all rights to the developed concept, subject area and name of the Event, choose Participants and renders them a complex of services necessary for participation in the Event;

Participants – Exhibitors and other persons recognized as participants of the Event (promoters, distributors, participants of forum, conference, congress, etc.), and also Builders attracted by them;

Exhibitors – organizations, entrepreneurs without the formation of a legal entity or individuals signed the contract for participation in the Event for demonstration of exhibits (goods, works, services) with the Organizer.

Working hours of Crocus Expo for the Event total period are established from 8 a.m till 8 p.m. In case the conditions of the Basic contract provide other time of Event hosting, then rendering of services (except for clause 4.8.) during the period from 8 p.m till 8 a.m is defined apart and drawn up in the form of the additional agreement.

The given hourly rates of payment for employed personnel work over working hours of Crocus Expo within the first two hours are increased by 50%, in the next hours – by 100%, unless otherwise stipulated by the present Guide.

Each begun interval specified in the present Guide, is considered as whole when calculated.

Orders for services arrived later than it is stipulated by event hosting contract, are fulfilled to the extent technically feasible. Besides, the orders arrived during the Total event period are fulfilled with surcharge of 50% to rates specified in the present Guide, except for the services specified in clauses 3.4.c), 3.9., 6.7., 6.8. and section 5.

Total increase of cost of provided services at the expense of use of various surcharges provided by the present Guide can't exceed 100% of the rate.

Services provided by Crocus Expo can be rendered by forces of Crocus Expo itself or with involvement of enterprises and organizations having licenses for corresponding types of activity.

The leaseholder of the equipment is responsible for risk of accidental loss or accidental damage of the equipment leased according to the present Guide.

Loading and unloading works and assembling and dismantling works performed with the use of lifting mechanisms are carried out only by experts and means of Crocus Expo. Loading and unloading works are performed by mechanical means with use of cranes, loaders and other lifting facilities, and in case there are insignificant volumes small tools and equipment are used.

The organizer shall make the schedule of Participants' arrival and departure, performance of loading and unloading works and sequence of stand building approved by the Transport and Logistics Department of Crocus Expo at least 14 (fourteen) calendar days prior to the beginning of the Total event period.

The general builder of Crocus Expo is LLC BuildExpo. The general builder makes construction and execution of documentation for construction of standard and exclusive exhibition stands and premises, leases additional equipment and connect the infrastructure of the event to technical networks of Crocus Expo. The website <http://eng.buildexpo.ru> includes the reference information on services rendered by LLC BuildExpo.

Rates of the Guide are specified in EUR including VAT amounting to 18%.

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3. Services of experts, attending personnel and skilled workers

Granting of translators, security guards, cleaners, etc. for performance of works during the Total event period.

4. Technical services

Works connected with hanging up of light-weight structures to ceiling girders, disposal of construction waste and oversize bulk waste; lease of installation equipment.

5. Additional services

Copying works, work with a personal computer; holding of stand-up parties, receptions, banquets.

6. Loading and unloading works and transport service

Performance of loading and unloading works and assembling and dismantling works with the use of lifting mechanisms; granting of mechanical handling equipment for lease; organization of loading and unloading works and organization of temporary parking places.

7. Specialized rooms (conference halls, meeting rooms and VIP-rooms) for holding of exhibition events

The use of conference halls for holding of press conferences, presentations, seminars; lease of meeting rooms.

8. Specialized rooms (conference halls, negotiation and VIP-rooms) for holding of non-exhibition events

The use of conference halls for holding of press conferences, presentations, seminars, fashion shows and show programs; lease of meeting rooms when holding non-exhibition events.

| | | RATE, EUR |
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| 1. | ADVERTISING SERVICES | |
| | Note to clause 1.: Applications for rendering of advertising services are transferred to Crocus Expo within 15 (fifteen) working days prior to the beginning of the Total period. Advertising services are rendered only after their full payment. | |
| 1.1. | Lease of space at stationary and mobile structures of Crocus Expo | |
| 1.1.1. | Lease of space on facades and pavilion backsides (including medium production, without installation works) for the Total event period / up to 2 weeks, per 1 medium: | |
| a) | pavilion No. 1 (backside) – 10.5x5.0 m | 3 085,80 / negotiated price |
| b) | pavilions No. No. 2 and 3 (facade) – 18.0x9.0 m | 7 771,30 / negotiated price |
| c) | pavilion No. No. 2 and 3 (facade) – 36.0x9.0 m | 13 876,80 / negotiated price |
| d) | pavilions No. No. 2 and 3 (facade) – 9.0x9.0 m (additional approval is required) | 3 343,00 / negotiated price |
| f) | backsides of pavilion No. 3 – 10.0x12.0 m, 12.0x12.0 m, 17.0x12.0 m, 20.0x12.0 m, 30.0x12.0 m, 38.0x12.0 m | Negotiated price |
| | Note to clause 1.1.1.: Purchasing services under clauses 1.1.1.b), 1.1.1.c), 1.1.1.d), the customer acquires the right for free placement of reel (10 seconds) on LED screens (clause 1.2.1.a) but not more than for 5 (five) days during the Total Event period. | |
| 1.1.2. | Lease of space at stationary and mobile structures (including production of the medium and installation works) up to 1 month, for 1 medium | |
| 1.1.2.1. | Lease of space on the two-sided board 6.0x3.0 m: | |
| a) | party "A" (along the Moscow Ring Road) | Negotiated price |
| b) | party "A" (central avenue) | Negotiated price |
| c) | party "B" (along the Moscow Ring Road) | Negotiated price |
| d) | party of "B" (the central avenue) | Negotiated price |
| 1.1.3. | Lease of portable structures for use within the adjacent territory, without medium production, including installation works for the Event period, per 1 medium: | |
| a) | 2.0x3.0 m | 542,50 |
| b) | 3.0x3.0 m | 754,00 |
| c) | 4.0x3.0 m | 1 025,70 |
| d) | 6.0x3.0 m | 1 451,40 |
| e) | structure with a triangular shaped basement, 2,0x3,0 m on a side | 900,00 |
| f) | structure with a rectangular shaped basement, 2,0x3,0 m on a side | 1 200,00 |
| g) | structure with non-standard size (from 6,0 sq.m), per 1,0 sq.m | Negotiated price |
| 1.1.4. | Lease of portable advertising structures Tritex (for use in rooms, without medium production, including installation works) for the Event period, per 1 medium: | |
| a) | 1.0x2.8 m | 165,70 |
| b) | 2.0x2.0 m | 214,30 |
| c) | 2.2x2.5 m | 302,90 |
| d) | 4.5x2.5 m | 428,50 |
| e) | 6.7x2.5 m (the placement of the medium 6.7x1.8 m is also possible) | 571,40 |
| 1.1.5. | Lease of space at stationary light structures (including production and installation works) for the Event period, per 1 medium | |
| 1.1.5.1. | At street structures,static placement on one side of the structure (medium size – 1.23x2.50 m): | 285,70 |
| 1.1.5.2. | On light structures established in the pavilion (medium size – 1.15x1.95 m): | |
| a) | static placement on the front side of the structure (towards showrooms) | 632,00 |
| b) | static placement on the back side of the structure (towards the pavilion entrance) | 370,70 |
| 1.1.5.3. | On the light structuresinstalled in the transition of No.3pavilion to the | 255,00 |

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| | undergroundconcourse (mediumsize - 3,0x1,2 m) | |
| 1.1.6. | Lease of space at street flagstaffs (without medium production, including installation works) for the Event period, per 1 medium | 185,00 |
| 1.1.7. | Lease of other structures (for use in rooms, without carrier production, without installation works) for the Event period iod, per 1 carrier: | |
| a) | Eclips structures (support height – 1,8 m, advertising field size – 0.7x1.0 m, a tray for A3 advertising materials) | 154,30 |
| 1.1.8. | Lease of space/permit for installation of the Participant's advertising medium (without medium production and installation works) for the Event period | |
| 1.1.8.1. | In the street: | |
| a) | for advertising transport vehicle, including "mobile billboards" | 1 360,00 |
| b) | for a fixed balloon, airship, inflatable pneumofigures, etc. | Negotiated price |
| c) | for placement of other advertising media, per 1.0 sq.m of one medium | 60,00 |
| 1.1.8.2. | In pavilions: | |
| a) | in registration halls for placement of advertizing media, per 1.0 sq.m of one medium | 105,70 |
| b) | in showrooms for placement of advertizing media, per 1.0 sq.m of one medium (on non-leased space) | 65,70 |
| c) | at food courts and in passages between pavilions for placement of advertizing media, per 1.0 sq.m of one medium | 111,40 |
| 1.1.9. | Lease of space on ceiling girders and overhead covers for the Event period (calculation of bracket according to clause 4.3.2) | |
| 1.1.9.1. | On ceiling girders of registration halls: | |
| a) | 18.0x6.0 m (two-sided banner for pavilion No. 1), including medium production, without installation works, per 1 medium | 5 057,00 |
| b) | 20/0x10/0 m (one-sided banner for pavilion No. 2), including medium production, without installation works, per 1 medium | 7 256,80 |
| c) | up to 20.0 sq.m, without medium production and installation works, per 1.0 sq.m of one medium | 62,90 |
| d) | from 21.0 sq.m, without medium production and installation works, per 1.0 sq.m of one medium | 40,00 |
| e) | on overhead covers of registration halls (1.0x3.0 m), including medium production and installation works, per 1 medium | 374,30 |
| 1.1.9.2. | On ceiling girders of showrooms (not over the leased area, without medium production and installation works), per 1.0 sq.m of one medium | 31,40 |
| 1.1.10. | Lease of space on handrails of escalators/travelators (including medium production and installation works) for the Event period, per two handrails of one escalator/travelator | |
| a) | escalator in pavilion No. 1, from the first to the second floor | 2 250,60 |
| b) | travelator in passage from pavilion No. 1 to pavilion No. 2 | 4 986,70 |
| c) | escalator of pavilion No. 2, from the first to the second floor | 2 256,00 |
| d) | escalator of pavilion No. 2, from the second to the third floor | 2 394,70 |
| e) | travelator in passage from pavilion No. 2 to pavilion No. 3 | 4 986,70 |
| f) | escalator of pavilion No. 3, from the level of the underground parking to the first floor | 1 920,00 |
| g) | escalator of pavilion No. 3, from the first to the second floor | 2 480,00 |
| h) | escalator of pavilion No. 3, from the second to the third floor | 3 120,00 |
| 1.1.11. | Lease of portable advertising structures "OCTANORM" (for use in rooms, without medium production, including installation works), for the Event period, per 1 medium: | |
| a) | 1.0x2.9 m | 173,30 |
| b) | 2.0x2.9 m | 288,00 |
| c) | 3.0x2.9 m | 389,40 |
| d) | 4.0x2.8 m | 466,70 |
| e) | 6.0x2.8 m | 704,00 |
| 1.1.12. | Lease of space on wall panels of 2.98x1.0 m of pavilion No. 3 (including medium production and installation works), for the Event period, per 1 medium: | 287,50 |

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| 1.1.13. | Lease of space on metal and glass surfaces of inside the pavilions: | |
| a) | metal surfaces of pavilions (including medium production and installation works), for the Event period, per 1.0 sq.m | 75,00 |
| b) | Not exceeding 10 sq.m., glass surfaces of pavilions (including medium production and installation works), for the Event period, per 1.0 sq.m | 95,00 |
| c) | 10 sq. m. and more, glass surfaces of pavilions (including medium production and installation works), for the Eventperiod, per 1.0 sq.m | 110,00 |
| 1.2. | Video advertising | |
| 1.2.1. | Advertising on LED screens 9.2x6.9 m located within the territory of Crocus Expo, per 1 day of transmission (7 a.m. – 11 p.m.), 288 times of transmission a day on two screens (parties A and B): | |
| a) | commercial timing – 10 seconds | 119,90 |
| b) | commercial timing – 20 seconds | 240,00 |
| c) | commercial timing – 30 seconds | 342,80 |
| 1.2.2. | Advertising on LED screens 24x9 m located on the facade of pavilion No. 1, per 1 day of transmission (12 p.m. – 12 p.m.), 288 times of transmission a day on one screen | |
| a) | commercial timing – 10 seconds | 105,00 |
| b) | commercial timing – 20 seconds | 210,00 |
| c) | commercial timing – 30 seconds | 300,00 |
| 1.2.3. | Lease of space on LED screens 24x9 m located on the facade of pavilion No. 1 (only for placement information relating the Event of the Organizer of the Event было:only for Organizers of the Event), for the Total event period (excepting dismantling days), from 7 a.m. till 5 p.m. every day of lease, per 1 screen | 9 750,00 |
| 1.2.4. | Video commercial creation | Negotiated price |
| 1.2.5. | Permit for transmission of promotional and informational materials with the use of the Participant's technical means in registration halls, at food courts and in passages between pavilions for the Event period, per transmission on one medium | 85,70 |
| 1.3. | Permit for holding of promotion actions within the territory of Crocus Expo | |
| 1.3.1. | Distribution of promotional materials by promoters (including polls), for the 1st distributor, for the Event period | 417,10 |
| 1.4. | Production of advertising media and printing products | |
| 1.4.1. | Production of advertising media, per 1.0 sq.m: | |
| a) | full-color printing on banner fabric | 11,30 |
| b) | full-color printing on banner grid | 13,10 |
| c) | full-color printing on pressure-sensitive film | 40,00 |
| d) | full-color printing on silk | 31,50 |
| e) | full-color printing on usual paper | 15,20 |
| f) | full-color printing on translucent film | 50,60 |
| 1.4.2. | Production of printing products, full-color printing, per 1 sheet: | |
| a) | A5 format | 0,30 |
| b) | A4 format | 0,60 |
| c) | A3 format | 1,30 |
| d) | one-sided business card (chalk overlay paper, 300 g) with the use of the customer's materials, per 100 pcs. | 47,20 |
| e) | two-sided business card (chalk overlay paper, 300 g) with the use of the customer's materials, per 100 pcs. | 62,80 |
| 1.5. | Installation works: | |
| a) | installation of one medium, up to 20.0 sq.m in size, per 1.0 sq.m | 9,20 |
| b) | installation of one medium, more than 20.0 sq.m in size, per 1.0 sq.m | 6,00 |
| c) | movement/repeated installation of Crocus Expo advertizing structure, per 1 structure | 50% of structure cost |
| 1.6. | Mockup development with the use of the customer's materials (development time – 5 (five) working days) | 168,60 |

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| 1.7. | Information placement on Crocus Expo website (the official site of the exhibition center): | |
| 1.7.1. | Event logo in Plan of Exhibitions section | 40,10 |
| 1.7.2. | Information: | |
| a) | on the Event on About Exhibition site page, up to 50 words, one time | 57,10 |
| b) | additional Event on Plan of Exhibitions site page | 31,40 |
| 1.7.3. | Dynamic placement of banners on the main page/ other pages of the site, up to 1 month | |
| a) | size – 234x60 pixels | 182,80 / 160,10 |
| b) | size – 234x100 pixels | 245,70 / 217,10 |
| c) | size – 234x350 pixels (top position) | 608,60 / 485,80 |
| d) | size – 234x350 pixels (bottom position) | 508,50 / 385,80 |
| e) | size – 780x90 pixels (through across the whole site) | 2 014,30 |
| 1.7.4. | Production of Internet banners, per 1 banner: | |
| a) | in gif format | 34,40 |
| b) | in flash format | 85,70 |
| 1.8. | Press conference organization (including invitation of journalists), per 1 event | Negotiated price |
| 1.9. | Conducting of a complex advertising campaign of the Participant (including television, radio, print media in Moscow and regions) | Negotiated price |
| 2. | COMMUNICATION, COMMUNICATION EQUIPMENT | |
| 2.1. | Telecommunication. Lease of telephone and facsimile equipment for the Event period | |
| 2.1.1. | Telephone set | 20,40 |
| 2.1.2. | Fax machine | 50,40 |
| 2.1.3. | Connection of a telephone subscriber line within the leased stand (local telecommunication), per 1 line Connection of a telephone subscriber line within the stand leased (local telecommunication), per 1 line | 141,30 |
| | Note to clauses 2.1.3.: Local telephony includes intracity telephone conversations. Granting access to intrazone, long-distance and international telecommunication is agreed separately. The cost of connection includes: connection of one subscriber line with an unlimited local telephone traffic, installation, channel testing and granting necessary data to the customer for independent equipment adjustment. Connections according to clause 2.1. are made for the Event period (4 (four) days). In case connection is for a longer period the coefficient 1.5 is used. | |
| 2.2. | Connection (Granting unlimited access to Internet) to the network of telematic services and data transmission at a speed of: | |
| 2.2.1. | 4 Mbit/s | 414,10 |
| 2.2.2. | 20 Mbit/s | 1 035,30 |
| 2.2.3. | 100 Mbit/s | 2 200,10 |
| 2.2.4. | Connection of additional IP-address | 50,40 |
| 2.2.5. | Connection (granting access) to the network of telematic services and data transmission on Wi-fi technology at a speed of up to 1 Mbit/s, per 1 day | 62,80 |
| | Note to clause 2.2.: The cost of connection includes: installation, channel testing and granting necessary data to the customer for independent equipment adjustment. Connections according to clauses 2.2.1.-2.2.3 are made for the Event period (4 (four) days). In case connection is for a longer period the coefficient 1.5 is used. Connection according to clauses 2.2.1. – 2.2.3. on open area is made to the extent technically feasible. Thus the tariff increases by 50%. Granting of the password for authorization for one device is assumed by the Clause 2.2.5. | |
| 2.3. | Internal communication channels for the Event period | |
| 2.3.1. | Organization of 100 BaseTX high-speed communication channel | 538,00 |
| 2.4. | Internal physical lines for the Event period | |
| 2.4.1. | Organization of a computer network at the Participant's stand, per 1 port | 80,80 |
| 2.4.2. | Laying of a weak-current cable, per 1.0 m (includes cable cost) | 1,90 |
| 2.5. | Lease of communication equipment for the Event period | |
| 2.5.1. | Ethernet router | 58,70 |
| 2.5.2. | Ethernet commutator | 44,30 |
| 2.5.3. | Wi-fi access point | 314,30 |

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| | Note to clause 2.5.: One Wi-Fi access point (clause 2.5.3.) is to be leased assuming twenty at a time on-line units. While ordering a WI-FI access point, please additionally order a wire connection to the Internet with speed ratio at your choice (clauses 2.2.1.-2.2.5.). | |
| 2.6. | Lease of computers and office equipment, per 1 day | |
| 2.6.1. | office personal computer (system unit, monitor, keyboard, mouse manipulator) | 66,70 |
| 2.6.2. | laser printer | 40,60 |
| 2.6.3. | A4 copy printer | 111,00 |
| | Note to section 2.: | |
| | Services under section 2 (except clause 2.6.3) are provided by Flexline-N Limited Liability Company, the license No. 122141, 122146, 122142, 122147 of the Ministry of Communications of the Russian Federation. | |
| 3. | SERVICES OF EXPERTS, SERVICE PERSONNEL AND SKILLED WORKERS | |
| 3.1. | Translation services | |
| 3.1.1. | Translator with knowledge of the European language, per 1 day | 185,00 |
| 3.1.2. | Translator with knowledge of east/other rare languages, per 1 day | 221,90 |
| 3.1.3. | Translator with knowledge of the European, east and rare languages for simultaneous interpretation, per 1 | 369,90 |
| | Note to clause 3.1.3.: At least two translators of the ordered language will be work in the booth. | |
| | Note to clause 3.1.: Services are provided only after full payment. | |
| 3.2. | Services of models | |
| 3.2.1. | Promotion group of models, per 1 promoter a day | 155,00 |
| 3.2.2. | Stand-model without knowledge of a foreign language, per 1 person a day | 168,20 |
| 3.2.3. | Stand-model with knowledge (basic) of a foreign language, per 1 person a day | 201,70 |
| 3.2.4. | Stand-model with knowledge (basic) of a rare foreign language, per 1 person a day | 221,90 |
| 3.2.5. | Model-barman, per 1 person a day | 168,20 |
| 3.2.6. | Stand-attendant, per 1 person a day | 168,20 |
| 3.2.7. | Translator for opening (interpreting during the formal event), per hour. Minimum time – 4 hours. | 185,00 |
| | Note to clause 3.2: Prior to the execution of an application concrete requirements to a model should be discussed with the Expo Crocus Service center. Services are provided only after full payment. | |
| 3.3. | Individual guarding, 1 guard per hour: | |
| 3.3.1. | Material values guarding (continuous shift shall make up at least 8 hours): | |
| a) | in rooms of exhibition halls in the afternoon (from 8 a.m. till 8 p.m.) | 16,50 |
| b) | in rooms of exhibition pavilions at night (from 8 p.m. till 8 a.m.) | 12,50 |
| c) | on open exhibition areas | 15,70 |
| 3.3.2. | Pass control at stand-up parties, presentations and similar events (continuous shift shall make up at least 8 hours) | 17,60 |
| 3.3.3. | The ticket collector on entering the room where exhibition arrangements are being held, per 1 ticket collector per hour (continuous shift shall make up at least 8 hours) | 17,20 |
| | Note to clause 3.3.: The service is provided by JLLC PSC Crocus Profi if technically possible. The license for implementation of security activity is issued by the Main Department of Internal Affairs of the Moscow region (No. 986 of 25.04.03). Tariffs for overtime work aren't increased. Objects are turned over for guarding and after guarding in the presence of the customer's representative. | |
| 3.4. | Cleaner for dust removal from exhibits and stand equipment, per 1 person: | |
| a) | per 1 hour | 14,60 |
| b) | per 1 day | 108,60 |
| c) | call of a cleaner for one-time cleaning, 1 call | 22,90 |
| | Note to clause 3.4.: The "call of a cleaner for one-time cleaning" is call of the cleaner for emergency cleaning of consequences of hosting of promotional events, presentations at stands, any malfunctions of | |



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| | exhibits, stand equipment, etc., caused dirty spots. | |
| 3.5. | One-time cleaning of 1.0 sq. m of a stand | 1,20 |
| | Note to clause 3.5.: One-time cleaning of a stand includes floor cleaning by a vacuum cleaner (carpet), or wet cleaning (laminate, floor tile), emptying of baskets. | |
| 3.6. | Lease: floor cleaning machine with operator, per 1 hour | 30,00 |
| 3.7. | Lease: powered vacuum cleaner with operator, per 1 hour | 30,00 |
| 3.8. | Accreditation of a cleaning company for work in Expo Crocus, per 1 person a day | 21,00 |
| 3.9. | Workers and Foremen: | |
| 3.9.1. | The cloakroom attendant or checking room operator, per 1 hour. Minimum order: 4 hours and 2 cloakroom attendants (one cloakroom attendant for max. 350 cloak-room tickets) | 12,80 |
| 3.9.2. | Assistant worker: | |
| a) | per 1 hour | 13,40 |
| b) | per 1 day | 100,90 |
| 3.9.3. | Foreman, per 1 hour | 15,50 |
| | Note to clause 3.9.: | |
| | Workers and foremen cannot be involved for loading and unloading operations. If more than two workers have been ordered, it is necessary to order also one foreman. | |
| 3.10. | Organization of a mobile fire post in the territory of open expositions (a fire truck with a fire team), per 1 day | 528,50 |
| 4. | TECHNICAL SERVICES | |
| 4.1. | Lease of P800P1 diesel generator with a capacity of 640 kW for providing of above-level electrical energy consumption of the Event, rub/24 hours | 1 194,40 |
| | Note to clause 4.1.: Consumed diesel fuel is paid in addition upon generator use. | |
| 4.2. | Decorating of ceiling windows with light-absorbing materials, per 1.0 m | 10,10 |
| 4.3. | Overhead works connected with suspension and removal of flags, banners and other light-weight structures from metal profiles, polymeric and combined materials (hereinafter referred to as "light-weight structures") for the Event period in showrooms | |
| 4.3.1. | Organization of one suspension point of a suspension bracket and lifting of loads up to 10 kg inclusive | 260,10 |
| 4.3.2. | Organization of one suspension point and lifting of loads from 10 to 50 kg inclusive | 392,80 |
| 4.3.3. | Organization of one suspension point and lifting of loads from 50 to 100 kg inclusive | 491,00 |
| 4.3.4. | Stay for exact orientation of suspended structure, per 1 point | 197,20 |
| 4.3.5. | Rope for stand structure parts having floor support, per 1 point | 264,30 |
| 4.3.6. | Stretch of horizontal route for fixing of scenic curtains (curtains and so forth) without their hanging plate, per 1.0 m | 7,20 |
| 4.3.7. | Suspension of the customer's lifting mechanism (gear) without the cost of its lease and operation, per 1 mechanism | 263,30 |
| 4.3.8. | Descent to the suspended design and work with it in suspension, per 1 descent | 264,30 |
| 4.3.9. | Work of team consisting of 3 industrial climbers, per 1 hour | 563,60 |
| 4.3.10. | Laying of an electric cable on ceiling structures of pavilions from the power supply to the consumer, per 1.0 m | from 10,80 |
| 4.3.11. | Additional adjustment for height of the suspended structure, per 1 point | 100,30 |
| | Note to clause 4.3.: The prices are specified for the period of installation and dismantling of the Event. In the course of the Event the suspension isn't carried out. The tariff includes suspension and removal of light-weight structure. In case the suspension is carried out in the Event the cost is increased by 100%. In case works are carried out from 8 p.m. till 8 a.m. their cost is increased by 100%. In case works are carried out in registration halls of pavilions the cost of works is increased by 100%. In case the structure is lifted with its transfer through the constructed stand the cost of works is increased by 100% for each suspension point. The given coefficients aren't summed up and aren't multiplied. | |
| 4.4. | Works on suspension of light-weight structures to ceiling structures of showrooms (for non-exhibition events) | |

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| 4.4.1. | Organization of one suspension point and lifting of loads up to 10 kg inclusive | 133,20 |
| 4.4.2. | Organization of one suspension point and lifting of loads from 10 to 50 kg inclusive | 199,90 |
| 4.4.3. | Organization of one suspension point and lifting of loads from 50 to 100 kg inclusive | 249,30 |
| 4.4.4. | Stay for exact orientation of suspended structure, per 1 point | 93,30 |
| 4.4.5. | Rope for stand structure parts having floor support, per 1 point | 133,20 |
| 4.4.6. | Stretch of horizontal route for fixing of scenic curtains (curtains and so forth) without their hanging plate, per 1.0 m | 3,70 |
| 4.4.7. | Suspension of the customer's lifting mechanism (gear) without the cost of its lease and operation, per 1 mechanism | 133,20 |
| 4.4.8. | Descent to the suspended design and work with it in suspension (fixing of additional projectors, suspension of additional elements and so forth), for 1 descent | 133,20 |
| 4.4.9. | Work of team consisting of 3 industrial climbers, per 1 hour | 266,20 |
| 4.4.10. | Laying of an electric cable on ceiling structures of pavilions from the power supply to the consumer, per 1.0 m | from 3,70 |
| 4.4.11. | Additional adjustment for height of the suspended structure, per 1 point | 57,80 |
| | Note to clause 4.4.: The cost of works on suspension of light-weight structure is specified for work for the period of installation and dismantling of the Event. Suspension isn't carried out during working hours of the Event. The tariff includes suspension and removal of light-weight structures. | |
| 4.5. | Waste removal | |
| 4.5.1. | Utilization of stand equipment and removal of bulky waste, per 1.0 cu m | 34,30 |
| 4.5.2. | Container (8.0 cu m) for removal of bulky waste, packages and tare, per 1 container | 182,80 |
| 4.5.3. | Removal of waste arising at demonstration of exhibits in action, per 1 container 150 l in volume | 8,60 |
| 4.5.4. | One-time cleaning of passes between stands of closed and open exhibition area of the Event, per 1.0 sq. m | 0,30 |
| 4.5.5. | Putting in orders for bulk refuse container (27.0 cu m) and setting up at the load allocations | 560,00 |
| | Note to clause 4.5.: Conditions of this clause apply to wastes which are buried on the solid domestic waste landfill. The burial of waste requiring observance of special measures for collection, recycling and transportation are agreed additionally with observance of the conditions stated in "Basic requirements while hosting events in Crocus Expo IEC". Deadline of application for container supply: 3 (three) day prior to the beginning of installation or dismantling. The requests submitted after the term specified are to be fulfilled wherever possible. | |
| 4.6. | Lease of assembly equipment | |
| 4.6.1. | Lease of an articulating boom lift (lifting range – up to 20.0 m), per 1 hour | 100,90 |
| 4.6.2. | Lease of a rolling tower (height – 12.0 m), per 1 hour | 50,60 |
| 4.6.3. | Lease of turnstiles (for use on open areas), per 1 turnstile a day | 4,40 |
| 4.6.4. | Lease of a scissor lift (lift height – 12,0 m), per 1 hour | 117,80 |
| 4.6.5. | Lease of primary fire fighting equipment (fire extinguishers): | |
| a) | portable fire extinguisher (OP-5, OU-5), per 1 day | 12,30 |
| b) | transportable fire extinguisher (OP-100), per 1 day | 36,70 |
| 4.7. | Storage of balloons filled with gas, per 1 balloon a day: | |
| a) | up to 12 l inclusive | 15,20 |
| b) | up to 55 l inclusive | 25,10 |
| | Note to clause 4.7.: Balloons* filled with gas are accepted for storage into specially equipped warehouses according to requirements of "Rules for Design and Safe Operation of Pressure Vessels" (approved by the resolution of GosGorTechNadzor of the Russian Federation dated June 11, 2003 No. 91). * Balloon is a vessel having one or two mouths for installation of gates, flanges or adapters intended for transportation, storage and use of compressed, liquefied gases or gases dissolved under pressure. | |
| 4.8. | Overtime use of exhibition areas for installation and dismantling works, per 1.0 sq.m of a stand per hour | |
| 4.8.1. | Indoor exhibition areas | 4,90 |

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| 4.8.2. | Open exhibition areas | 2,40 |
| | Note to clause 4.8.: Minimum ordered period of overtime use of exhibition areas makes up 2 hours. In case exhibition areas are used overtime during the period from 8 p.m. of the last day of installation till 8 a.m. of the first day of the Event period the tariff is increased by 100%. | |
| 4.9. | Overtime use of exhibition areas for implementation of finishing cleaning, per 1.0 sq.m of passes an hour | |
| 4.9.1. | Indoor exhibition areas | 4,30 |
| 4.9.2. | Open exhibition areas | 2,10 |
| | Note to clause 4.9.: Minimum ordered period of overtime use of exhibition areas makes up 2 hours. | |
| 4.10. | Change of furniture and the equipment arrangement configuration after primary arrangement according to the agreed lay-out | 272,50 |
| | Note to section 4: In case the customer provides unreliable information about the ordered service that demands the alteration of works performed, the cost of these works is increased by 100%. | |
| 5. ADDITIONAL SERVICES | | |
| 5.1. | VIP-parking voucher for Participants, per 1 voucher | |
| 5.1.1. | For days of installation and dismantling | 81,40 |
| 5.1.2. | For the Event period | 128,60 |
| 5.1.3. | For the Total event period | 142,80 |
| 5.1.4. | For one day of the Total event period | 51,40 |
| | Note to clause 5.1.: VIP-parking voucher for Participants shall not be subject to exchange or return. | |
| 5.2. | Making photocopies, A4, per 1 photocopy | 0,90 |
| 5.3. | Work with a personal computer (PC) | |
| 5.3.1. | Printing, A4 format, for 1 sheet: | |
| a) | black-white | 0,90 |
| b) | color | 1,50 |
| 5.4. | Scanning of documents, A4 format, per 1 sheet | 3,50 |
| 5.5. | Lease of workplace on the registration counter, per 1 place a day | 20,00 |
| | Note to clause 5.5.: The service means granting a place for one person, both with the possibility of computer connection and granting a chair and without it. | |
| 5.6. | Lease of a point-of-sale terminal, per unit a day | 55,50 |
| 5.7. | Hosting of corporate events, banquets, stand-up parties | Negotiated price |
| | Note to clause 5.7.: Food services (coffee break, stand-up party, banquet) on Events held in Crocus Expo territory are rendered by LLC Sucre and Backstage Catering. Involvement of third-party organizations for rendering of these services is allowed in exceptional cases and only with the approval of the Crocus Expo Administration. | |
| 5.8. | Lease of a chair for conferences for the Event period, per 1 pcs. | 5,40 |
| 5.9. | Lease of a table for registration for the Event period, per 1 pcs. | 37,20 |
| 5.10. | Dismantling of turnstiles of the automated control system with the subsequent installation to the same place, for one assembly (2 turnstiles) | 1 250,00 |
| 6. LOADING AND UNLOADING WORKS AND TRANSPORT SERVICE | | |
| 6.1. | Autofreights (classification): | |
| 6.1.1. | Exhibition freights, exhibits: | |
| a) | on pallets, per 100 kg (at least 300 kg) | 37,20 |
| b) | not on pallets, per 100 kg (at least 300 kg) | 51,50 |
| c) | furniture and household equipment for stands, per 1.0 cu m (at least 3,0 cu m) | 40,00 |
| 6.1.2. | Other freights: | |
| a) | materials for construction of stands, per 1.0 cu m (at least 3.0 cu m) | 40,00 |
| b) | equipment and tools for construction of stands, per 100 kg (at least 300 kg) | 32,50 |
| c) | reusable tare, per 1.0 cu m (at least 3.0 cu m) | 40,00 |
| | Note to clause 6.1.: | |

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| | At calculations each started 100 kg of the actual weight are considered as full 100 kg, each started cubic meter of the actual volume is considered as full cubic meter. | |
| | In controversial cases Crocus Expo shall reserve the right to carry out settlements at the current rate based on the ratio 100kg=0.33 cubic meter. | |
| | Unloading works include removal of freight from the car and its delivery to the stand. | |
| | Independent loading, unloading and transportation of freight with the use of load-lifting mechanisms, all types of load-lifting and transport equipment (cranes, loader cranes, electric or hydraulic stackers, other load-lifting mechanisms of any type) are forbidden. In case this provision is violated, the penalty of 2500,00 EUR per each unit of the used equipment is imposed. | |
| 6.2. | Freight in containers, per 1 container | |
| 6.2.1. | Container up to 20 foots | 832,90 |
| 6.2.2. | Container up to 40 foots | 1 345,20 |
| | Note to clause 6.2.: Removal (loading) of the container with contents of the arrived truck (to the truck) in one direction, not including unloading of the contents. Transportation of the empty container to the storage place and backwards is included. | |
| 6.3. | Self-propelled exhibits | |
| 6.3.1. | Reception of self-propelled exhibits arrived under their own power or on the transport platform, per unit: | |
| a) | wheel transport | 31,50 |
| b) | caterpillar transport | 150,90 |
| | Note to clause 6.3.1.: Self-propelled exhibits arrived under their own power or on the transport platform, pass the Zone of loading and unloading works till the exposition place (from the exposition place through the Zone of loading and unloading works) without stopping. Caterpillar self-propelled exhibits move to the exposition place under the leadership of the representative of the Transport and Logistics Department of Crocus Expo. | |
| 6.3.2. | Reception of self-propelled exhibits with the use of the mobile ramp of Crocus Expo, per unit | 200,00 |
| | Note to clause 6.3.2.: Works include the reception of self-propelled exhibits arrived on cargo vehicle in the Zone of loading and unloading works. The removal of self-propelled exhibits from the cargo vehicle to the floor level and its movement from the Zone of loading and unloading works to the exposition place (or backwards) is made under the leadership of the representative of the Transport and Logistics Department of Crocus Expo. | |
| 6.4. | Handling of freights in the warehouse, warehousing | |
| 6.4.1. | Freight delivery from the stand to the warehouse and backwards: | |
| a) | per 100 kg | 28,50 |
| b) | per 1.0 cu m | 57,20 |
| 6.4.2. | Freight warehousing, per 1.0 cu m, per day (at least 5,0 cu m): | |
| a) | open warehouse | 5,70 |
| b) | sheltered warehouse | 10,30 |
| | Note to clause 6.4.: Classification of delivered freight is made according to clause 6.1. | |
| 6.5. | Movement of reusable tare from the stand to the warehouse, its storage during the Event period and its delivery back to the stand, per 1.0 cu m | 57,20 |
| | Note to clause 6.5.: The reusable tare should be placed on the pallet and be backlined. The tare being keeping is moved to stands of participants within 2 hours after the termination of the Event period. Thus the schedule of loading and dismantling works is shifted (two hours) and is made in strict adherence to regulations of event dismantling and the departure schedule. | |
| | Crocus Expo doesn't isn't responsible for tare contents (freight being inside the tare). | |
| 6.6. | Additional services | |
| 6.6.1. | Edging of freights and tare for self-deliverye, per 1.0 m: | |
| a) | edging tape | 3,20 |
| b) | stretch wrap | 3,10 |
| 6.6.2. | Load trolley for transportation of small freights, per 1 hour | 31,50 |
| 6.6.3. | Truck crane up to 25 tons, per 1 hour (al least 2 hours) | Negotiated price |
| 6.6.4. | Truck cranes with a lifting capacity of over 25 tons, per 1 hour (al least 2 hours): | Negotiated price |
| 6.6.5. | Autoloader, per 1 hour | 106,60 |
| 6.6.6. | Scaffolder (strapper), per 1 hour | 62,80 |

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| | <p>Note to clause 6.6.:</p> <p>Each begun hour is considered as whole when calculated. Clauses 6.6.3., 6.6.4., 6.6.5., 6.6.6. are applied only to assembly and dismantling works (removal or placing from or on pallets or podiums, movement or placing of freights at the stand), performed with application of load-lifting mechanisms.</p> <p>Assembly and dismantling works by means of load-lifting mechanism without a scaffolder (strapper) aren't performed. The order of the truck crane should be made at least 7 (seven) calendar days before the beginning of the Total event period.</p> <p>In case loading and unloading works are performed in weekends and public holidays, the specified tariffs are increased by 50%, except clause 6.6.2.</p> | |
| 6.7. | Pass to the Zone of loading and unloading works for the Total event period: | |
| a) | car, per unit | 31,50 |
| b) | truck, per unit | 102,90 |
| | <p>Note to clause 6.7.:</p> <p>Pass is acquisition of right to implement independent loading or unloading to/from the car of certain type by the Participant in the Zone of loading and unloading works.</p> <p>The entrance to the Zone of loading and unloading works is free for Builders and Exhibitors who have used services of loading and unloading works of the Transport and Logistics Department of Crocus Expo according to clauses 6.1. and 6.2.</p> <p>It is forbidden to use trucks equipped with load-lifting manipulators for performance of loading and unloading works. In case it is violated, the penalty of 2500,00 EUR per each unit of the used equipment is imposed.</p> <p>Standard period for being of a vehicle in the Zone of loading and unloading works:</p> <ul style="list-style-type: none"> - automobile vehicle – 1 hour; - cargo vehicle – 2 hours. <p>For vehicles which carry out loading (unloading) in premises of the second exhibition level, standard period for being in the Zone of loading and unloading works is increased by 1 hour. The additional fee at the rate of 28,60 EUR is collected per each 30 minutes of excess of the standard period.</p> <p>The organizer has 1 free admission to the Zone of loading and unloading works with freights for Event management.</p> <p>The pass for entrance to the Zone of loading and unloading works (on a car of the same type) is replaced once a day, beginning from the second day of use.</p> <p>The pass isn't subject to return.</p> | |
| 6.8. | Pass for motor transport for transportation of Participants and guests of hosted Events | |
| 6.8.1. | Bus with 20 and more seats: | |
| a) | for the Total event period | 345,70 |
| b) | for the Event period | 267,20 |
| c) | for the period of installation and dismantling | 150,90 |
| d) | for one day | 69,10 |
| 6.8.2. | Minibus with up to 19 seats inclusive: | |
| a) | for the Total event period | 282,90 |
| b) | for the Event period | 220,00 |
| c) | for the period of installation and dismantling | 110,00 |
| d) | for one day | 40,90 |
| | <p>Note to clause 6.8.:</p> <p>Parking of buses and minibuses in Crocus Expo adjacent territory, is prohibited from 7 a.m. till 8 p.m. unless otherwise stipulated by the Basic contract. Parking of buses in other time is allowed only with the approval of Crocus Expo management.</p> <p>Note to clause 6.:</p> <p>Loading and unloading works are performed from 8 a.m. till 8 p.m. with a lunch break (1p.m. – 2 p.m.). Applications for loading and unloading works are accepted from 8 a.m. till 8 p.m. Applications for loading and unloading works which have arrived in the Total event period are paid with the increase of the tariff by 50%. Applications for loading and unloading works arrived after 6 p.m. in the Total event period are made in case there are technical means for execution of works in the Transport and Logistics Department of Crocus Expo and if the freight is within Crocus Expo territory. Freights arrived with the violation of the arrival-departure schedule, the schedule of loading and unloading works or the sequence of building of stands are processed where feasible and are paid with the increase of the tariff by 50%.</p> <p>In case loading and unloading works are performed from 8 p.m. till 10 p.m. the tariff is increased by 50%, in case loading and unloading works are performed from 10 p.m. till 8 a.m. the tariff is increased by 100%. Processing of freights prior to the beginning and after the end of the Total event period is paid with the increase of the tariff by 50%. Loading and unloading works and services paid via bank transfer are performed after the receipt of 100% advance to the settlement account of Crocus Expo.</p> | |

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| | <p>At registration of the demand for performance of loading and unloading works and assembly and dismantling works with the use of crane plant and special tools, the customer is obliged to provide slinging diagrams, instructions and other documents and process operator guides providing safe work and observance of job safety and technical safety rules, and, if necessary, special handling accessories (traverses, gripping devices, etc.) to the representative of the Transport and Logistics Department of Crocus Expo. Loading and unloading works and assembly and dismantling works with the use of load-lifting equipment are guided by the representative of the Transport and Logistics Department of Crocus Expo.</p> <p>In the event of untimely payment of works and services contemplated by section 6 of this Guide Crocus Expo shall, pursuant to articles 359 and 712 of the Civil Code of the Russian Federation, have the right to retain the property owned by the customer until the value of works and services of Crocus Expo has been paid in full.</p> <p>Payment of cancelled orders:</p> <ul style="list-style-type: none"> - in case the order is cancelled at least one day prior to start of works, the customer pays 50% of the order cost. - in case the order is cancelled later than one day prior to start of works, the customer pays 100% of the order cost. | |
| 7. | SPECIALIZED ROOMS (CONFERENCE HALLS, MEETING ROOMS AND VIP-ROOMS) FOR EXHIBITION EVENTS | |
| | <p>Note to section 7: Applications for using specialized rooms are filed within 30 (thirty) calendar days prior to the beginning of the Total event period.</p> <p>Applications filed:</p> <ul style="list-style-type: none"> - during the period from 30 to 14 calendar days inclusive prior to the beginning of the Total event period are accepted with an extra charge of 10% of the cost of the service specified in the application; - during the period less than 14 (fourteen) calendar days prior to the beginning of the Total event period are accepted with an extra charge of 20% of the cost of the service specified in the application. <p>When using specialized rooms, according to conditions of section 7, "conference day" means the period from 10 a.m. till 6 p.m., "½ conference day" means 4 hours during this period. Using specialized rooms out of the specified period is paid by time (per each hour).</p> <p>When using the specialized premises in excess of the conference day period on days off and holidays the rate shall be increased by 20%.</p> <p>Specialized rooms:</p> <ul style="list-style-type: none"> - are open 30 minutes prior to the time specified in the application; - should be vacated within 30 minutes after the time specified in the application; - in case rooms aren't vacated within 30 minutes after the time specified in the application, you should be pay for one hour. <p>Conference halls C, "Red", "Blue" aren't used for banquets, stand-up parties, coffee breaks, etc.</p> <p>In case the Organizer refuses to use the specialized room he should pay a penalty:</p> <ul style="list-style-type: none"> - from 14 to 7 days inclusive prior to the beginning of the Total event period – in the amount of 50% of the cost of the service specified in the application; - less than 7 days prior to the beginning of the Total event period – in the amount of 70% of the cost of the service specified in the application; - during installation period and during the Event – in the amount of 100% of the cost of the service specified in the application. <p>Seating in specialized premises of pavilions No. 1 and No. 2 is stationary. Any change of seating type in specialized rooms should be approved by the Department of non-exhibition and congress events of Crocus Expo and is made with the involvement of additional service personnel according to clause 3.9.2. of present Guide.</p> <p>Additional lease of conference halls for performance of installation/dismantling works, for preparation for catering service, etc. is made under lease conditions, stipulated by section 7.</p> | |
| 7.1. | Conference halls of pavilion No. 1 for Participants of exhibition events | |
| 7.1.1. | Conference hall No.1 (599 sq.m, 550 seats.): | |
| a) | 1 hour | 660,00 |
| b) | ½ conference day | 2 231,60 |
| c) | 1 conference day | 3 677,10 |
| 7.1.2. | Conference hall No. 2 (286 sq.m, 270 seats): | |
| a) | 1 hour | 345,70 |
| b) | ½ conference day | 1 162,80 |
| c) | 1 conference day | 1 885,70 |
| 7.1.3. | Conference hall No. 3 (295 sq.m, 300 seats): | |
| a) | 1 hour | 377,20 |
| b) | ½ conference day | 1 320,00 |
| c) | 1 conference day | 2 200,10 |

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| 7.1.4. | Conference hall No. 4 (302 sq.m, 300 seats): | |
| a) | 1 hour | 377,20 |
| b) | ½ conference day | 1 320,00 |
| c) | 1 conference day | 2 200,00 |
| 7.1.5. | Joint conference halls No. 1 and No. 2: | |
| a) | 1 hour | 942,90 |
| b) | ½ conference day | 2 451,30 |
| c) | 1 conference day | 4 148,50 |
| 7.1.6. | Joint conference halls No. 3 and No. 4: | |
| a) | 1 hour | 660,00 |
| b) | ½ conference day | 2 205,20 |
| c) | 1 conference day | 3 677,10 |
| | Note to clause 7.1.: Each conference hall is equipped with tables for presidium according to sizes of the hall and chairs in number equal to the number of seats with "theater" seating | |
| 7.2. | VIP-room of conference halls No. 1, No. 3, No. 4 of pavilion No. 1 for Participants of exhibition events ("round table" seating, 10 seats) | |
| a) | ½ conference day | 251,50 |
| b) | 1 conference day | 408,50 |
| 7.3. | Conference halls pavilion No. 2 for Participants of exhibition events | |
| 7.3.1. | Conference hall A (286 sq.m, 300 seats):* | |
| a) | 1 hour | 377,20 |
| b) | ½ conference day | 1 320,00 |
| c) | 1 conference day | 2 200,10 |
| 7.3.2. | Conference hall B (73 sq.m, 60 seats): ** | |
| a) | 1 hour*** | 110,00 |
| b) | ½ conference day | 377,20 |
| c) | 1 conference day | 628,50 |
| 7.3.3. | Conference hall C (127,6 sq.m, 120 seats): ** | |
| a) | 1 hour*** | 220,00 |
| b) | ½ conference day | 722,90 |
| c) | 1 conference day | 1 162,90 |
| 7.3.4. | Conference hall D (67,3 sq.m, 70 seats): ** | |
| a) | 1 hour*** | 125,70 |
| b) | ½ conference day | 440,00 |
| c) | 1 conference day | 722,80 |
| 7.3.5. | Conference hall E (67 sq.m, 70 seats): ** | |
| a) | 1 hour*** | 125,70 |
| b) | ½ conference day | 440,00 |
| c) | 1 conference day | 722,80 |
| 7.3.6. | Conference room F (54 sq.m, 50 seats): ** | |
| a) | 1 hour*** | 94,30 |
| b) | ½ conference day | 314,40 |
| c) | 1 conference day | 534,30 |
| 7.3.7. | Conference hall G (94 sq.m, 90 seats): ** | |
| a) | 1 hour*** | 157,20 |
| b) | ½ conference day | 534,30 |
| c) | 1 conference day | 880,00 |
| 7.3.8. | Conference hall "Blue" (723 sq.m, 600 seats):* | |
| a) | 1 hour | 911,50 |
| b) | ½ conference day | 3 079,90 |
| c) | 1 conference day | 5 059,90 |
| 7.3.9. | Conference hall "Red" (723 sq.m, 600 seats):* | |
| a) | 1 hour | 911,50 |
| b) | ½ conference day | 3 079,90 |
| c) | 1 conference day | 5 059,90 |
| | Note to clause 7.3.: | |

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| | Each conference hall is equipped with presidium tables according to sizes of the hall and chairs in number equal to the number of seats with "theater" seating, except clauses 7.3.8. and 7.3.9. – "amphitheater" seating. | |
| | * use of specialized rooms is possible by time (per hour). | |
| | ** applications are accepted at least for "½ conference day". | |
| | *** applied when specialized rooms are used over periods "½ conference day" and "conference day". | |
| 7.4. | Meeting rooms ("round table" seating) of pavilion No. 2 for Participants of exhibition events | |
| 7.4.1. | Room No. 1 (23,5 sq.m, 10 seats)*: | |
| a) | 1 hour** | 84,60 |
| b) | ½ conference day | 314,30 |
| c) | 1 conference day | 502,80 |
| 7.4.2. | Room No. 3 (24,8 sq.m, 10 seats)*: | |
| a) | 1 hour** | 84,60 |
| b) | ½ conference day | 314,30 |
| c) | 1 conference day | 502,80 |
| 7.4.3. | Room No. 4 (22 sq.m, 10 seats)*: | |
| a) | 1 hour** | 84,60 |
| b) | ½ conference day | 314,30 |
| c) | 1 conference day | 502,80 |
| 7.4.4. | Room No. 6 (35,8 sq.m, 16 seats)*: | |
| a) | 1 hour** | 113,50 |
| b) | ½ conference day | 408,50 |
| c) | 1 conference day | 722,90 |
| 7.4.5. | Room No. 7 (49 sq.m, 16 seats)*: | |
| a) | 1 hour** | 113,50 |
| b) | ½ conference day | 408,50 |
| c) | 1 conference day | 722,90 |
| | Note to clause 7.4.: * applications are accepted at least for "½ conference day". ** applied when specialized rooms are used over periods "½ conference day" and "conference day". | |
| 7.5. | Conference halls and lobbies of the hall No. 20 of pavilion No. 3 for Participants of exhibition events | |
| 7.5.1. | Conference rooms from No. 3-01 through No. 3-36 inclusive (150 seats in each) *: | |
| a) | 1 hour, per 1 hall ** | 282,90 |
| b) | ½ conference day, per 1 hall | 942,90 |
| c) | 1 conference day, per 1 hall | 1 571,30 |
| 7.5.2. | Halls from No. 1 through No. 9: | |
| a) | ½ halls, per 1 day | 1 250,00 |
| b) | 1 hall, per 1 day | 2 500,00 |
| | Note to clause 7.5.: * applications are accepted at least for "½ conference day". ** applied when specialized rooms are used over periods "½ conference day" and "conference day". Conference halls include 3 blocks (12 halls in each) with transformed sound deadening partitions. Coupling of several conference halls together, and also coupling of two or three blocks together at the same time is possible. Each conference room is equipped with presidium tables and chairs by quantity of seats with "theater" seating. The transformation of sound deadening partitions should be approved by the Department of non-exhibition and congress events of Crocus Expo. Applications for the change of configuration of space and seating type ("class", "round table", etc.) are accepted at least 7 (seven) working days prior to the beginning of the Total event period. The transformation of sound deadening partitions during the Total event period isn't carried out. | |
| 8. | SPECIALIZED ROOMS (CONFERENCE HALLS, MEETING ROOMS AND VIP-ROOMS) FOR HOSTING OF NON-EXHIBITION EVENTS | |
| | Note to section 8: | |

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| | <p>When using specialized rooms, according to conditions of section 8, "conference day" means the period from 10 a.m. till 6 p.m., "½ conference day" means 4 hours during this period. Using specialized rooms out of the specified period is paid by time (per each hour). Using specialized rooms out of the specified period is paid by time (per each hour).</p> <p>When using the specialized premises in excess of the conference day period the rate shall be increased by 20%.</p> <p>Specialized rooms:</p> <ul style="list-style-type: none"> - are open 30 minutes prior to the time specified in the application; - should be vacated within 30 minutes after the time specified in the application; - in case rooms aren't vacated within 30 minutes after the time specified in the application, you should be pay for one hour. <p>Conference halls C, "Red", "Blue" aren't used for banquets, stand-up parties, coffee breaks, etc.</p> <p>In case non-exhibition events in specialized rooms are hosted in weekends and public holidays the tariff is increased by 20%. In case of refusal to use the specialized room less than 14 (fourteen) days prior to the beginning of the Total event period, the money paid for lease of specialized rooms aren't subject to return.</p> <p>Seating in specialized premises of pavilions No. 1 and No. 2 is stationary. Any change of seating type in specialized rooms should be approved by the Department of non-exhibition and congress events of Crocus Expo and is made with the involvement of additional service personnel according to clause 3.9.2. of present Guide.</p> <p>Additional lease of conference halls for performance of installation/dismantling works, for preparation for catering service, etc. is made under lease conditions, stipulated by section 8.</p> | |
| 8.1. | Conference rooms of pavilion No. 1 for Participants of non-exhibition events | |
| 8.1.1. | Conference hall No. 1 (599 sq.m, 550 seats): | |
| a) | 1 hour | 685,70 |
| b) | ½ conference day | 2 342,80 |
| c) | 1 conference day | 3 857,20 |
| 8.1.2. | Conference hall No. 2 (286 sq.m, 270 seats): | |
| a) | 1 hour | 400,00 |
| b) | ½ conference day | 1 342,90 |
| c) | 1 conference day | 2 200,00 |
| 8.1.3. | Conference hall No. 3 (295 sq.m, 300 seats): | |
| a) | 1 hour | 428,50 |
| b) | ½ conference day | 1 457,10 |
| c) | 1 conference day | 2 399,90 |
| 8.1.4. | Conference hall No. 4 (295 sq.m, 300 seats): | |
| a) | 1 hour | 428,50 |
| b) | ½ conference day | 1 457,10 |
| c) | 1 conference day | 2 399,90 |
| 8.1.5. | Joint conference halls No. 1 and No. 2: | |
| a) | 1 hour | 1 028,60 |
| b) | ½ conference day | 2 685,80 |
| c) | 1 conference day | 4 485,60 |
| 8.1.6. | Joint conference halls No. 3 and No. 4: | |
| a) | 1 hour | 685,70 |
| b) | ½ conference day | 2 342,80 |
| c) | 1 conference day | 3 857,20 |
| | <p>Note to clause 8.1.:</p> <p>Each conference hall is equipped with presidium tables according to sizes of the hall and chairs in number equal to the number of seats with "theater" seating.</p> | |
| 8.2. | VIP-room of conference halls No. 1, No. 3, No. 4 of pavilion No. 1 for Participants of non-exhibition events ("round table" seating, 10 seats) | |
| a) | ½ conference day | 251,50 |
| b) | 1 conference day | 408,50 |
| 8.3. | Conference halls of pavilion No. 2 for Participants of non-exhibition events | |
| 8.3.1. | Conference hall A (286 sq.m, 300 seats):* | |
| a) | 1 hour | 471,40 |
| b) | ½ conference day | 1 602,80 |

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| c) | 1 conference day | 2 639,90 |
| 8.3.2. | Conference hall B (73 sq.m, 60 seats):** | |
| a) | 1 hour*** | 141,50 |
| b) | ½ conference day | 408,60 |
| c) | 1 conference day | 660,00 |
| 8.3.3. | Conference hall C (127,6 sq.m, 120 seats):** | |
| a) | 1 hour*** | 251,50 |
| b) | ½ conference day | 785,70 |
| c) | 1 conference day | 1 320,00 |
| 8.3.4. | Conference hall D (67,3 sq.m, 70 seats):** | |
| a) | 1 hour*** | 157,20 |
| b) | ½ conference day | 502,80 |
| c) | 1 conference day | 817,10 |
| 8.3.5. | Conference hall E (67 sq.m, 70 seats):** | |
| a) | 1 hour*** | 157,20 |
| b) | ½ conference day | 502,80 |
| c) | 1 conference day | 817,10 |
| 8.3.6. | Conference room F (54 sq.m, 50 seats):** | |
| a) | 1 hour*** | 125,70 |
| b) | ½ conference day | 377,10 |
| c) | 1 conference day | 597,10 |
| 8.3.7. | Conference hall G (94 sq.m, 90 seats):** | |
| a) | 1 hour*** | 172,90 |
| b) | ½ conference day | 597,20 |
| c) | 1 conference day | 942,90 |
| 8.3.8. | Conference hall "Blue" (723 sq.m, 600 seats):* | |
| a) | 1 hour | 1 000,10 |
| b) | ½ conference day | 3 428,60 |
| c) | 1 conference day | 5 571,30 |
| 8.3.9. | Conference hall "Red" (723 sq.m, 600 seats):* | |
| a) | 1 hour | 1 000,10 |
| b) | ½ conference day | 3 428,60 |
| c) | 1 conference day | 5 571,30 |
| | Note to clause 8.3.: Each conference hall is equipped with presidium tables according to sizes of the hall and chairs in number equal to the number of seats with "theater" seating, except clauses 8.3.8. and 8.3.9. – "amphitheater" seating. * use of specialized rooms is possible by time (per hour). ** applications are accepted at least for "½ conference day". *** applied when specialized rooms are used over periods "½ conference day" and "conference day". | |
| 8.4. | Meeting rooms ("round table" seating) of pavilion No. 2 for Participants of non-exhibition events | |
| 8.4.1. | Room No. 1 (23,5 sq.m, 10 seats)*: | |
| a) | 1 hour** | 84,60 |
| b) | ½ conference day | 314,30 |
| c) | 1 conference day | 502,80 |
| 8.4.2. | Room No. 3 (24,8 sq.m, 10 seats)*: | |
| a) | 1 hour** | 84,60 |
| b) | ½ conference day | 314,30 |
| c) | 1 conference day | 502,80 |
| 8.4.3. | Room No. 4 (22 sq.m, 10 seats)*: | |
| a) | 1 hour** | 84,60 |
| b) | ½ conference day | 314,30 |
| c) | 1 conference day | 502,80 |
| 8.4.4. | Room No. 6 (35,8 sq.m, 16 seats)*: | |
| a) | 1 hour** | 113,50 |

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| b) | ½ conference day | 408,50 |
| c) | 1 conference day | 722,90 |
| 8.4.5. | Room No. 7 (49 sq.m, 16 seats): | |
| a) | 1 hour** | 113,50 |
| b) | ½ conference day | 408,50 |
| c) | 1 conference day | 722,90 |
| | Note to clause 8.4.: * applications are accepted at least for "½ conference day". ** applied when specialized rooms are used over periods "½ conference day" and "conference day". | |
| 8.5. | Conference halls and lobbies of the hall No. 20 of pavilion No. 3 for Participants of non-exhibition events | |
| 8.5.1. | Conference halls from No. 3-01 through No. 3-36 (150 seats in each), per 1 hall*: | |
| a) | 1 hour ** | Negotiated price |
| b) | ½ conference day | Negotiated price |
| c) | 1 conference day | Negotiated price |
| 8.5.2. | Halls from No. 1 on through 9: | |
| a) | ½ hall, per 1 day | Negotiated price |
| b) | 1 hall, per 1 day | Negotiated price |
| | Note to clause 8.5.: * applications are accepted at least for "½ conference day". ** applied when specialized rooms are used over periods "½ conference day" and "conference day". Conference halls include 3 blocks (12 halls in each) with transformed sound deadening partitions. Coupling of several conference halls together, and also coupling of two or three blocks together at the same time is possible. Each conference hall is equipped with presidium tables and chairs in number equal to the number of seats with "theater" seating. The transformation of sound deadening partitions should be approved by the Department of non-exhibition and congress events of Crocus Expo. Applications for the change of configuration of space and seating type ("class", "round table", etc.) are accepted at least 7 (seven) working days prior to the beginning of the Total event period. The transformation of sound deadening partitions during the Total event period isn't carried out. | |